



IMAGIN Inc.
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2014/2015 Board of Directors:

Thomas Van Bruggen: President (2015)	Chad Collins (2015)	Shane Pavlak (2015)
Sarah Merz: Vice President (2016)	Andrew Giguere (2016)	Bill Rowe (2016)
Scott Ambs: Treasurer (2015)	Brodey Hill (2016)	Lori Schultz (2015)
Pete Schneider: Secretary (2016)	Dharmesh Jain (2015)	Scott Swan (2016)
Andrew Brenner (2016)	Diane O'Connell (2016)	Michael Woods (2015)

Minutes of the IMAGIN Inc. Board of Directors Meeting

Friday, May 9, 2014

Location: Teleconference

1. Call to Order - Board Member Roll Call

1.1. President Thomas Van Bruggen called the meeting to order at 9:06 am

1.2. Roll Call

President Thomas Van Bruggen: Present
Vice President Sarah Merz: Present
Treasurer Scott Ambs: Present
Secretary Peter Schneider: Present
Andrew Brenner: Present
Chad Collins: Present
Andrew Giguere: Present
Brodey Hill: Present
Dharmesh Jain: Present
Diane O'Connell: Present
Shane Pavlak: Absent
Bill Rowe: Absent
Lori Schultz: Absent
Scott Swan: Absent
Michael Woods: Present

Others present:
Maryellen Jansen – Riehl Solutions

Quorum Obtained

2. Approval of the Agenda

Tom Van Bruggen presented the meeting agenda

Moved by Scott Ambs and supported by Chad Collins to approve the agenda

Motion Carried

3. Welcome and Board Member Introductions

President Tom Van Bruggen welcomed Brodey Hill (Kent County) and Andrew Giguere (Leelenau County) to the IMAGIN Board of Directors

4. Approval of Minutes from 4/11/14

Moved by Scott Ambs and supported by Michael Woods to approve the minutes of the April 11, 2014 Board of Directors Teleconference Meeting

Motion Carried

5. Treasurer's Report

Scott Ambs stated that the finances will be finalized by the June 9, 2014 planning session as details are still being finalized from the April 28-29 education conference. Andrew Brenner commented that information still coming in about conference.

Moved by Andrew Brenner and Supported by Scott Ambs to approve the Treasurer's report.

Motion Carried

6. Old Business

6.1. Review of Action

Tom Van Bruggen noted that all open Action Items shall be considered closed

No old business was reported

7. Team Reports

7.1. Executive Team – Thomas Van Bruggen, Team Lead

Tom Van Bruggen made general comments about the conference and the preparations by the Executive Team for the planning session which will be highlighted later in the meeting. Tom noted that the Executive Team was asking for conference locations from the Board of Directors

7.2. Collaboration Team – Dharmesh Jain, Team Lead

Dharmesh Jain was not present during report, Scott Ambs said there is nothing to report but they hope to meet next week

7.3. Communications Team – Sarah Merz, Team Lead

Sarah Merz reported that the team met on Thursday 5/8/2014. The team is prepping for the next newsletter, and has some good leads for articles. They are aiming to mail out the newsletters the week of July 7-11. Riehl Solutions intern Abby Schantz is still doing social media updates. Sarah has asked Riehl Solution to have Abby show the team how to continue the social media updates after her intership is concluded. Tom Van Bruggen has been updating the website.

7.4. Conference Team – Andrew Brenner, Team Lead

Andrew Brenner reported that IMAGIN hosted an education conference and that the conference ran well. He felt that the program was excellent and the IMAGIN had great participation. Andrew mentioned that he had a few changes for next year. He also reported that a survey had been sent out to conference attendees via Survey Monkey.

Andrew shared a regret in that the conference did not bring in more people, but numbers were similar from last year. He took it upon himself to send emails to attendees from last year, who weren't attending this year.

Andrew would like to focus on how to get more people to conference at the planning session. He commented that the timing of the conference is questionable. He requested that he would like the location and date on planning session agenda. Andrew would also like to work with Collaboration Team to try to get into different sectors as IMAGIN needs to reach out farther than just GIS personnel. One way to do this is through certification credits.

Diane O'Connell mentioned that there were six (6) people in attendance at the higher education site license track on Tuesday April 29. Diane mentioned that most in attendance would not go to the conference if there was not a direct correlation to higher education.

7.5. Education Team – Chad Collins, Team Lead

Chad Collins reported the results of a survey administered during the conference; out of 66 topics available to choose from, "Intro to Python" was the most requested topic for an educational session. Chad reported 20 responses to the survey. He noted the team is also looking to take control education page of website.

7.6. Membership Team – Scott Ambs, Team Lead

Scott Ambs stated that they meeting next week.

7.7. Nominating & Governance Committee – Bill Rowe, Team Lead

All members absent; no report given

7.8. Professional Recognition Committee – Diane O'Connell, Team Lead

Diane O'Connell reported that the team members met informally at the conference but will be meeting in next couple of weeks to talk about timelines and strategies to improve the current process. They also plan to follow up on the silent auction which raised \$676.00 towards student scholarships.

7.9. Student Poster & Paper Competition – Pete Schneider, Team Lead

Pete Schneider reported that there is nothing new to report. He did share that Everett Root with the State of Michigan CSSTP/DTMB would like to partner with the SPPC to host the event in Lansing and piggyback the competition with a State of Michigan User Group meeting

Diane O'Connell mentioned an offer from Benjamin Heumann, professor at Central Michigan University that the site license would be willing to offer a complimentary pass to the ESRI International User Conference in July, in San Diego, CA.

8. IMAGIN Board of Directors Planning Session Planning

8.1. Topics for Agenda

Tom Van Bruggen stated to the Board that if they have any items they wish to be on the agenda at the planning session, to email them to him by Friday 5/16/2014.

Chad Collins would like to talk about finding more non-IMAGIN Board of Director involvement in the teams. Tom Van Bruggen echoed Chad's sentiment while also suggesting that approximately half of teams should consist of non-IMAGIN Board members.

Pete Schneider stated that each team should get more advertising, similar to what the SPPC receives. He suggested to possibly run a "team spotlight" in each newsletter.

Tom Van Bruggen would like all teams to set up timelines for each task they have.

Diane O'Connell suggested to set up task descriptions so that new members know what the process actually involves.

8.2. Schedule

Tom Van Bruggen announced that the annual planning session is scheduled to be held at 9:30 AM on Friday June 6, 2014. He also stated that the event will be held in Mt. Pleasant, MI but a location has not been solidified.

9. New Business

9.1. 2015 Conference Direction

Andrew Brenner proposed a creating a small group to determine conference direction before the planning session.

10. Upcoming Meetings – Proposed Schedule

Tom Van Bruggen moved and was supported by Pete Schneider to adopt the following proposed schedule.

June 6, 2014, 9:30 am to 3:00 pm – Planning Session – Face to Face Meeting

July 11, 2014, 9:00 am to 11:00 am – Board Meeting – Teleconference

August 8, 2014, 9:00 am to 11:00 am – Board Meeting - Teleconference

September 12, 2014, 9:00 am to 11:00 am – Board Meeting - Teleconference

October 10, 2014, 9:30 am to 1:00 pm – Board Meeting – Face to Face Meeting

November 14, 2014, 9:00 am to 11:00 am – Board Meeting - Teleconference

December 12, 2014, 9:00 am to 11:00 am – Board Meeting - Teleconference

January 9, 2015, 9:00 am to 11:00 am – Board Meeting - Teleconference

*February 13, 2015, 9:00 am to 11:00 am – Board Meeting - Teleconference

*March 13, 2015, 9:00 am to 11:00 am – Board Meeting – Face to Face Meeting

April 10, 2015, 9:00 am to 11:00 am – Board Meeting – Teleconference

May 8, 2015, 9:00 am to 11:00 am – Board Meeting - Teleconference

*Note: February and March Dates are tentative based on the Student Paper and Poster Competition

Motion Carried

11. Closing Roundtable

No comments during closing roundtable

12. Adjournment

Scott Ambs moved and was supported by Sarah Merz to adjourn the IMAGIN Board of Directors meeting for 5/9/2014 at 10:25 AM.

Motion Carried

Minutes respectfully submitted by Pete Schneider, Secretary – IMAGIN