



IMAGIN Inc.
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2017/2018 Board of Directors:

Thomas Van Bruggen: President (2019)	Chad Collins (2019)	Jon Merrick (2018)
Sarah Merz: Vice President (2018)	Andrew Giguere (2018)	Jason Moore (2019)
Pete Schneider: Treasurer (2018)	Brodey Hill (2018)	Diane O'Connell (2018)
Janet Mocadlo: Secretary (2019)	April Kibby (2019)	Bill Rowe (2018)
Keri Blough (2019)	Karl Linderoth (2019)	Scott Swan (2018)

Minutes of the IMAGIN Inc. Board of Directors Meeting

Friday, August 25, 2017

Location: Teleconference

1. Call to Order - Board Member Roll Call
 - 1.1. President Thomas Van Bruggen called the meeting to order at 9:32 a.m.
 - 1.2. Roll Call
 - President Thomas Van Bruggen: Present
 - Vice President Sarah Merz: Present
 - Treasurer Peter Schneider: Present
 - Secretary Janet Mocadlo: Present
 - Keri Blough: Present
 - Chad Collins: Absent
 - Andrew Giguere: Present
 - Brodey Hill: Present
 - April Kibby: Present
 - Karl Linderoth: Absent
 - Jon Merrick: Present
 - Jason Moore: Present
 - Diane O'Connell: Present
 - Bill Rowe: Present
 - Scott Swan: Present

Quorum Obtained

Others present:
Maryellen Jansen (Riehl Solutions)

2. Approval of Agenda
Van Bruggen presented the agenda.

Peter Schneider motioned to approve the agenda. Motion supported by Brodey Hill.

Motion Carried.

3. Approval of Minutes from July 21, 2017 IMAGIN Board of Directors Meeting
Van Bruggen asked for approval of the minutes from the July 21, 2017 IMAGIN Board of Directors meeting.

Keri Blough moved to approve the minutes as presented. Jon Merrick supported the motion.

Motion Carried.

4. Old Business – Review Action Items
Van Bruggen reviewed the open action items. He and Sarah Merz were able to delete an estimated 800MB in files from Dropbox. Both action items will remain open.

4.1. AI-2017-01: All Board members shall search for articles that can be used in future newsletters

4.2. AI-2017-14: All team chairs need to clean up unnecessary files from Dropbox

5. Fall ArcGIS Online / Story Map Workshop Update

Merrick and Blough noted the Professional Development team has met to discuss workshop details. The large auditorium at Lansing Community College has been put on tentative hold for October 25, 2017.

Van Bruggen discussed costs to rent facility and audio visual costs. The Executive Team recommends charging a nominal fee of \$35 for members and \$50 for non-members to cover rental fees and provide morning refreshments. Discussion was held on whether a fee should be charged for LCC staff and students for the workshop, the Professional Development Team will discuss at a later date.

Schneider offered to contact Jim Lynch to see if IMAGIN could get a university discount for the workshop.

Van Bruggen noted that IMAGIN has been granted a non-profit ArcGIS Online account and will discuss with workshop presenters on how it can be incorporated.

6. IMAGINews Update – Summer 2017 Issue

Merz reported for the Communications Team that no feature article has been secured for the summer newsletter yet. They have a couple small articles, and an ERSI Conference recap from Blough. An IMAGIN conference recap is needed from the Conference Team.

They are still pursuing articles for fall newsletter in November.

Merz reminded board members they need article leads.

7. Treasurer's Report – Van Bruggen added Treasurer's report as item 7 of the agenda.

Schneider reported that as of July 2017, the balance sheet shows \$41,157.53 across all accounts. We have \$14,109.96 in the savings, \$22,678.71 in the checking, and \$4,368.86 in the educational scholarship fund. In August we had two major transactions, both are related to the retainer for Riehl Solutions. On 8/2/2017, Schneider approved the retainer for August in the amount of \$2,894.90. In that invoice was \$519.90 for reimbursable expense for Riehl Solutions staff for the conference. On 8/16/2017, the treasurer approved the September retainer invoice in the amount of \$2,375.00.

IMAGIN has no outstanding expenses related to the conference at this time.

Schneider and Jansen will calculate the remaining expenses for the fiscal year and make a recommendation on how much to transfer from checking to savings sometime in November.

Merz moved to approve the Treasurer's Report, Janet Mocadlo supported the motion.

Motion Carried.

8. Board Planning Session – Reminders and Items to Consider

Van Bruggen reminded board members of the planning session two weeks from today at the Think Space in Lansing.

The session will cover IMAGIN's goals/objectives, team budgets and organizational structure among other topics.

Bring your thoughts and/or concerns to Van Bruggen ahead of time if you would like.

9. Upcoming Meetings

September 8, 2017 - 9:30 AM to 2:30 PM - FACE TO FACE - ANNUAL PLANNING SESSION – Think Space, Lansing, MI

October 13, 2017 - 9:30 to 11:00 AM - Teleconference

November 3, 2017 - 9:30 AM to 1:00 PM - FACE TO FACE MEETING – Mt. Pleasant City Hall, Mt. Pleasant, MI

10. Closing Roundtable

Board members are having trouble accessing the free conference call number for meetings. Jansen feels this is still the best free service available. She will reach out to inform them of the issues.

Merrick reminded members of the meetups on Sept 21st. All locations have been identified and posted on the IMAGIN website except for Southeast Michigan. Members are still working to secure a location. Should be identified early next week.

Jensen requested a short write-up on the upcoming workshop for posting on the website and to start registration procedures on the backend.

11. Adjournment

Van Bruggen asked for an adjournment.

Schneider motioned to adjourn and Merz supported the motion. The meeting was adjourned at 10:19 am.

Motion carried

Minutes respectfully submitted by Janet Mocadlo, Secretary - IMAGIN

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