



**IMAGIN Inc.**  
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#### 2019/2020 Board of Directors:

Thomas Van Bruggen: President (2021)	Rawan Alhabbal (2021)	Jon Merrick (2020)
Pete Schneider: Vice President (2020)	Tony Bedogne (2021)	Janet Mocadlo (2021)
Ariana Toth: Secretary (2020)	Keri Blough (2020)	Jason Moore (2021)
Sarah Merz: Treasurer (2020)	Ken Kaiser (2020)	Keith Rikli (2020)
	Eric Kerney (2020)	Scott Swan (2020)
	April Kibby (2021)	

## **Minutes of the IMAGIN Inc. Board of Directors Meeting**

### **Friday, July 19, 2019**

#### **Location: Teleconference**

#### 1. Call to Order - Board Member Roll Call

President Thomas Van Bruggen called the meeting to order at 10:38 a.m.

##### Roll Call

President Thomas Van Bruggen: Present  
Vice President Peter Schneider: Present  
Treasurer Sarah Merz: Absent  
Secretary Ariana Toth: Present  
Rawan Alhabbal: Present  
Anthony Bedogne: Present  
Keri Blough: Present  
Ken Kaiser: Present  
Eric Kerney: Absent  
April Kibby: Present  
Jon Merrick: Present  
Janet Mocadlo: Present  
Jason Moore: Present  
Keith Rikli: Absent  
Scott Swan: Present

##### **Quorum obtained.**

Others present:

Maryellen Jansen (Riehl Solutions)

#### 2. Approval of Agenda

Thomas Van Bruggen asked for a motion to approve meeting agenda.

Motion to approve made by Scott Swan. Support by Jason Moore.

**Motion carried.**

#### 3. Approval of Minutes from 06-27-2019

Motion to approve made by Pete Schneider. Support by Rawan Alhabbal.

**Motion carried.**

#### 4. Treasurers Report – Pete Schneider and Maryellen Jansen presented on behalf of Sarah Merz.

The balance sheet for June shows \$61,254.91 across all accounts. The May balance sheet was \$82,469.33. This is a difference of -\$21,214.42. During this time, IMAGIN held its annual education conference at the L.V. Eberhard Center on the campus of Grand Valley State University. Schneider and Jansen reconciled the invoice from the Eberhard Center, in the amount of \$22,231.00. Schneider briefly covered how the conference budget and actual numbers finished up. In short, Schneider reported that IMAGIN budgeted \$57,775.00 in income and \$42,094.52 in budgeted expenses. IMAGIN budgeted for a net \$15,680.48 income. The actual numbers were \$65,680.00 in revenue and \$38,363.30 in expenses. Schneider finished by stating that IMAGIN came in under budget for expenses and over budget for income.

Motion to approve made by Scott Swan. Support by April Kibby.  
**Motion carried.**

5. Board of Directors Policies  
Five policies require annual signatures from all board members. Please review policies and sign prior to the next board meeting in Lansing. All forms are available in Dropbox.
  - 5.1. P2007-01 Internal Communications Policy
  - 5.2. P2010-01 Conflict of Interest Policy
  - 5.3. P2010-02 Document Retention Policy
  - 5.4. P2010-03 Non-Discrimination and Anti-Harassment Policy
  - 5.5. P2010-04 Whistleblower Policy
6. IMAGIN Team Structure Review and Initial Team Assignments  
See Team Organization Structure Addendum
  - 6.1. To save time at the Planning Session, open discussion is started to solicit interest in team memberships. Positions will be finalized at the Planning Session next month.
7. Workshop Topic and Date Discussion
  - 7.1. Discussion of topic ideas for 2019 workshop(s).
  - 7.2. Drone Day workshop is tentatively slated for October 2019.
8. IMAGIN Conference App Update
  - 8.1. The executive team met with Chad Collins of Avineon on Tuesday to discuss the future of the conference app. Avineon is willing to continue to host the PWA on their Good Barber account until such time that the full board determines a strategy for moving forward.
  - 8.2. Motion to approve a \$30 monthly reimbursement to Avineon, starting this month, for hosting fees until such a decision is made.  
Motion to approve made by Tom Van Bruggen. Support by Janet Moadlo.  
**Motion carried.**
  - 8.3. Limited discussion of potential options for hosting a conference app moving forward. More discussion to be had at the next board meeting.
9. State of Michigan Program updates
  - 9.1. MiSAIL Enhancement and Expansion Program key stakeholder meeting to be held July 30<sup>th</sup> in Lansing. Objective is to make 6-inch resolution imagery available to municipalities throughout the State at no cost through a data sharing agreement. IMAGIN and MICAMP are supporters of the meeting, which is being organized and hosted by the State of Michigan.
10. Future Meeting Dates
  - Monday, August 19, 2019 – 9:30 AM to 3:00 PM – Planning Session – Lansing, MI
  - Friday, September 13, 2019 – 9:30 AM – Teleconference Meeting
  - Friday, October 11, 2019 – 9:30 AM – Teleconference Meeting
  - Friday, November 8, 2019 – 9:30 AM – 1:00 pm – Face-to-Face Meeting – Location TBD
  - Friday, December 13, 2019 – 9:30- AM – Teleconference Meeting
11. Closing Roundtable
  - 11.1. Jason Moore would like to get Jessica Moy to come to West MI GIS meeting in the fall to give updates on where the Michigan Infrastructure Council (MIC) is going.
12. Adjournment  
Motion to adjourn made by Pete Schneider. Support by Jason Moore.

**Meeting adjourned at 11:37 a.m.**

**Minutes respectfully submitted by Ariana Toth, Secretary - IMAGIN**

# Addendum

